

**Home Office and Online Administration**

4225 Naperville Road  
Suite 400  
Lisle, IL 60532  
(630) 571-7700  
(800) 231-0497

**Location Attending:****Do you plan to attend onsite or use onsite services?****Purpose**

The intent of this Agreement is to make clear the educational services to which you are entitled as a student of DeVry. This Agreement also assures your eligibility to participate in the range of student benefits that are offered as part of your degree or certificate program. Academic requirements and your financial obligations under this Agreement are also covered in the following paragraphs.

**Period of Coverage**

This enrollment agreement is effective from date of signature through the date the student graduates from DeVry University (conferral). In the case a student should leave DeVry University prior to completing their program, through interruption by withdrawal or cancellation, the enrollment agreement shall continue to remain effective until six academic sessions (approximately one year and one day) have elapsed from the first day of the session during which the student withdrew.

**Application Fee**

An application fee of \$30 is required.

**Academic Catalog**

The University's academic catalog, effective \_\_\_\_\_, is available at: <http://www.devry.edu/academics/catalog.html>

**Tuition**

Within each session, matriculating students in all programs and undergraduate certificates are charged \$514 per credit hour. Tuition charges are calculated each session per credit hours enrolled. Tuition is billed according to enrollment for the entire session. ARRANGEMENTS FOR PAYMENT OF TUITION AND FEES MUST BE MADE PRIOR TO BEGINNING CLASSES IN THE FIRST SESSION. FINANCIAL OBLIGATIONS MUST BE MET IN ADVANCE OF EACH TERM UNLESS A STUDENT WILL BE USING ONE OF DEVRY'S PAYMENT OPTIONS.

Students requiring repeat work will be charged additional tuition at the prevailing tuition rates. This may extend the degree or certificate program by additional sessions or semesters. Schedule changes affected during the add/drop period will result in a tuition adjustment according to the tuition policy.

DeVry reserves the right to change a student's status as determined by the student's cumulative enrollment in either online or site-based courses. Tuition for all coursework is assessed according to the student's primary program of enrollment. Student's first program of study is considered the primary program unless the student requests a program change.

**Tuition Deposit for F-1 Applicants**

A refundable tuition deposit equivalent to the cost of 12 credit hours charged at the current standard tuition rate is required from initial F-1 applicants prior to entering their first semester with DeVry. The tuition deposit is due after applicant's F-1 visa has been approved by the U.S. Consulate or Embassy abroad and prior to the applicant's entry into the United States. The tuition deposit will be applied to tuition charged for the student's first semester. This tuition deposit will be refunded if the applicant subsequently cancels enrollment.

**Program of Enrollment:**

<b>US &amp; ONLINE Degree and Certificate Programs (except New Jersey).</b> <i>Program availability varies by location</i>	
<b>Accounting (Undergrad Certificate)</b> two 16-week semesters (32 weeks full-time) — minimum 24 credit hours — Tuition & fee costs based on current tuition rates — \$13,926 <sup>1</sup>	<b>Healthcare Administration (Baccalaureate Degree)</b> seven 16-week semesters (112 weeks full-time) — minimum 121 credit hours — Tuition & fee costs based on current tuition rates — \$66,684 <sup>1</sup>
<b>Accounting (Baccalaureate Degree)</b> eight 16-week semesters (128 weeks full-time) — minimum 120 credit hours — Tuition & fee costs based on current tuition rates — \$66,750 <sup>1</sup>	<b>Information Technology Essentials (Undergraduate Certificate)</b> three 16-week semesters (48 weeks full time) — minimum 23 credit hours — Tuition & fee costs based on current tuition rates — \$14,077 <sup>1</sup>
<b>Business (Associate Degree)</b> four 16-week semesters full-time (64 weeks full-time) – minimum 61 credit hours – Tuition & fee costs based on current tuition rates - \$34,104 <sup>1</sup>	<b>Information Technology and Networking (Associate Degree)</b> five 16-week semesters (80 weeks full-time) – minimum 60 credit hours – Tuition & fee costs based on current tuition rates -- \$34,920 <sup>1</sup>
<b>Business Administration (Baccalaureate Degree)</b> eight 16-week semesters (128 weeks full-time) — minimum 124 credit hours — Tuition & fee costs based on current tuition rates — \$68,806 <sup>1</sup>	<b>Information Technology and Networking (Baccalaureate Degree)</b> eight 16-week semesters (128 weeks full-time) – minimum 120 credit hours – Tuition & fee costs based on current tuition rates -- \$67,950 <sup>1</sup>
<b>Business Essentials (Undergraduate Certificate)</b> two 16-week semesters (32 weeks full time) – minimum 25 credit hours -- Tuition & fee costs based on current tuition rates -- \$14,440 <sup>1</sup>	<b>Internet of Things (Undergraduate Certificate)</b> three 16-week semesters (48 weeks full-time) – minimum 40 credit hours – Tuition & fee costs based on current tuition rates - \$23,180 <sup>1</sup>
<b>Business Management (Baccalaureate Degree)</b> eight 16-week semesters (128 weeks full-time) — minimum 122 credit hours — Tuition & fee costs based on current tuition rates — \$68,978 <sup>1</sup>	<b>Project Management (Undergraduate Certificate)</b> three 16-week semesters (48 weeks full time) – minimum of 32 credit hours – Tuition & fee costs based on current tuition rates - \$18,328 <sup>1</sup>
<b>Cloud Computing (Undergraduate Certificate)</b> three 16-week semesters (48 weeks full-time) – minimum 40 credit hours – Tuition & fee costs based on current tuition rates - \$23,180 <sup>1</sup>	<b>Medical Billing &amp; Coding (Undergraduate Certificate)</b> three 16-week semesters (48 weeks full-time) — minimum 31 credit hours — Tuition & fee costs based on current tuition rates — \$16,647 <sup>1 3</sup>
<b>Computer Information Systems (Baccalaureate Degree)</b> eight 16-week semesters (128 weeks full-time) — minimum 124 credit hours — Tuition & fee costs based on current tuition rates — \$70,006 <sup>1</sup>	<b>Medical Billing &amp; Coding – Health Information Coding (Undergraduate Certificate)</b> four 16-week semesters (64 weeks full-time) – minimum 40 credit hours – Tuition & fee costs based on current tuition rates - \$22,003 <sup>1 3</sup>
<b>Cyber Security (Undergraduate Certificate)</b> four 16-week semesters (64 weeks full-time) – minimum 40 credit hours – Tuition & fee costs based on current tuition rates — \$23,910 <sup>1</sup>	<b>Networking Essentials (Undergraduate Certificate)</b> three 16-week semesters (48 weeks full time) – minimum of 23 credit hours – Tuition& fee costs based on current tuition rates - \$14,077 <sup>1</sup>
<b>Cybersecurity and Networking (Associate Degree)</b> four 16-week semesters full-time (64 weeks full-time) – minimum 62 credit hours – Tuition & fee costs based on current tuition rates - \$35,218 <sup>1</sup>	<b>Programming Essentials (Undergraduate Certificate)</b> three 16-week semesters (48 weeks full time) – minimum of 22 credit hours – Tuition & fee costs based on current tuition rates - \$13,188 <sup>1</sup>
<b>Cybersecurity &amp; Networking (Baccalaureate Degree)</b> eight 16-week semesters (128 weeks full-time) — minimum 124 credit hours — Tuition & fee costs based on current tuition rates — \$70,006 <sup>1</sup>	<b>Software Design &amp; Solutions (Undergraduate Certificate)</b> four 16-week semesters (64 weeks full time) – minimum 42 credit hours – Tuition & fee costs based on current tuition rates - \$24,338 <sup>1</sup>
<b>Data Mining &amp; Analytics (Undergraduate Certificate)</b> four 16-week semesters (64 weeks full time) – minimum 43 credit hours – Tuition & fee costs based on current tuition rates - \$24,852 <sup>1</sup>	<b>Software Development (Baccalaureate Degree)</b> eight 16-week semesters (128 weeks full-time) – minimum 120 credit hours – Tuition & fee costs based on current tuition rates -- \$67,950 <sup>1</sup>
<b>Engineering Technology (Undergraduate Certificate)</b> three 16-week semesters (48 weeks full-time) – minimum 39 credit hours – Tuition & fee costs based on current tuition rates - \$22,216 <sup>1</sup>	<b>Technical Management (Baccalaureate Degree)</b> eight 16-week semesters — (128 weeks full-time) — minimum 122 credit hours — Tuition & fee costs based on current tuition rates — \$67,778 <sup>1</sup>
<b>Engineering Technology (Associate Degree)</b> four 16-week semesters (64 weeks full-time) — minimum 64 credit	<b>Web and Mobile Application Development (Undergraduate Certificate)</b> four 16-week semesters (64

hours — Tuition & fee costs based on current tuition rates — \$36,246 <sup>1</sup>	weeks full time) – minimum 43 credit hours – Tuition & fee costs based on current tuition rates - \$24,852 <sup>1</sup>
<b>Engineering Technology (Baccalaureate Degree)</b> eight 16-week semesters (128 weeks full-time) — minimum 126 credit hours — Tuition & fee costs based on current tuition rates — \$71,034 <sup>1</sup>	<b>Website Design (Undergraduate Certificate)</b> three 16-week semesters (48 weeks) — 36 minimum credit hours — Tuition & fee costs based on current tuition rates — \$20,494 <sup>1</sup>
<b>Health Information Technology (Associate Degree)</b> four 16-week semesters (64 weeks full-time) — minimum 61 credit hours — Tuition & fee costs based on current tuition rates — \$33,162 <sup>1, 2</sup>	<b>Website Development (Undergraduate Certificate)</b> three 16-week semesters (48 weeks) — 38 minimum credit hours — Tuition & fee costs based on current tuition rates — \$21,522 <sup>1</sup>

<sup>1</sup> for matriculating students at current tuition rates, credit hours shown and full-time attendance; includes \$30 application fee, student services charge, course resource fee, \$400 one time Learning Management System Access fee, and average estimated textbook and equipment expenses. Withdrawing or repeating classes may result in added expenses for students, including tuition and fees

<sup>2</sup> In the AHIT program, one course totaling three credit-hours is provided at no tuition charge.

<sup>3</sup> In the Medical Billing & Coding programs, one required three-credit-hour course is provided at no tuition charge

**Programs of Study:**

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<i>Program availability varies by location</i>	
<b>Accounting (Undergrad Certificate)</b> two 16-week semesters (32 weeks full-time) — minimum 24 credit hours — Tuition & fee costs based on current tuition rates — \$13,926.00 <sup>1</sup>	<b>Healthcare Administration (Baccalaureate Degree)</b> seven 16-week semesters (112 weeks full-time) — minimum 121 credit hours — Tuition & fee costs based on current tuition rates — \$66,684.00 <sup>1</sup>
<b>Accounting (Baccalaureate Degree)</b> eight 16-week semesters (128 weeks full-time) — minimum 120 credit hours — Tuition & fee costs based on current tuition rates — \$66,750.00 <sup>1</sup>	<b>Information Technology Essentials (Undergraduate Certificate)</b> three 16-week semesters (48 weeks full time) — minimum 23 credit hours — Tuition & fee costs based on current tuition rates — \$14,077 <sup>1</sup>
<b>Business (Associate Degree)</b> four 16-week semesters full-time (64 weeks full-time) – minimum 61 credit hours – Tuition & fee costs based on current tuition rates - \$34,104.00 <sup>1</sup>	<b>Information Technology and Networking (Associate Degree)</b> four 16-week semesters (64 weeks full-time) – minimum 60 credit hours – Tuition & fee costs based on current tuition rates -- \$34,920.00 <sup>1</sup>
<b>Business Administration (Baccalaureate Degree)</b> eight 16-week semesters (128 weeks full-time) — minimum 124 credit hours — Tuition & fee costs based on current tuition rates — \$68,806.00 <sup>1</sup>	<b>Information Technology and Networking (Baccalaureate Degree)</b> eight 16-week semesters (128 weeks full-time) – minimum 120 credit hours – Tuition & fee costs based on current tuition rates -- \$67,950.00 <sup>1</sup>
<b>Business Essentials (Undergraduate Certificate)</b> two 16-week semesters (32 weeks full time) – minimum 25 credit hours -- Tuition & fee costs based on current tuition rates -- \$14,440.00 <sup>1</sup>	<b>Internet of Things (Undergraduate Certificate)</b> four 16-week semesters (64 weeks full-time) – minimum 40 credit hours – Tuition & fee costs based on current tuition rates - \$23,180 <sup>1</sup>
<b>Cloud Computing (Undergraduate Certificate)</b> four 16-week semesters (64 weeks full-time) – minimum 40 credit hours – Tuition & fee costs based on current tuition rates - \$23,180 <sup>1</sup>	<b>Management (Baccalaureate Degree)</b> eight 16-week semesters (128 weeks full-time) — minimum 122 credit hours — Tuition & fee costs based on current tuition rates — \$68,978.00 <sup>1</sup>
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<b>Cyber Security (Undergraduate Certificate)</b> four 16-week semesters (64 weeks full-time) – minimum 40 credit hours – Tuition & fee costs based on current tuition rates — \$23,910 <sup>1</sup>	<b>Medical Billing &amp; Coding – Health Information Coding (Undergraduate Certificate)</b> four 16-week semesters (64 weeks full-time) – minimum 40 credit hours – Tuition & fee costs based on current tuition rates - \$22,003.00 <sup>1</sup>

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<b>Data Mining &amp; Analytics (Undergraduate Certificate)</b> four 16-week semesters (64 weeks full time) – minimum 43 credit hours – Tuition & fee costs based on current tuition rates - \$24,852 <sup>1</sup>	<b>Software Design &amp; Solutions (Undergraduate Certificate)</b> four 16-week semesters (64 weeks full time) – minimum 42 credit hours – Tuition & fee costs based on current tuition rates - \$24,338 <sup>1</sup>
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There may be a slight difference between minimum credit hours required for graduation and total credit hours required if all courses are taken at DeVry. Credit hour differences may benefit students with qualifying transfer credit. Students should contact their student support advisor or academic advisor for more information. DeVry reserves the right to increase tuition rates at any time; any increase will be announced at least 30 days before the beginning of the effective term.

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**Refunds and Withdrawals**

The application fee is refundable if the agreement is cancelled in writing prior to midnight of the tenth business day after the date of transaction as provided in the Buyer's Right to Cancel section, or as otherwise required by state law.

To withdraw from school after attending classes, a student must notify the designated official according to the policy stated in the academic catalog. Refunds will be calculated using the last documented date of attendance and will be issued within 30 days of the date of notification of withdrawal or the date DeVry determines the student is no longer enrolled, whichever is earlier.

Withdrawal is complete when the designated official has been notified. All students receiving Federal student loans must complete loan exit counseling prior to withdrawing.

In compliance with applicable requirements, DeVry issues refunds to students who withdraw from a course prior to completing a session. Refund calculations are based on week of withdrawal, DeVry's policy and the policy of the student's original state of residence. Of the amounts calculated, the one most favorable to the student is issued. In all cases, policies are applied to tuition charged for the period of enrollment from which the student withdrew. See the academic catalog for additional detail, including state specific refund policies. Examples of refund calculations are available from student central.

**DeVry Refund Policy, Effective with the January 2020 session onwards**

At a minimum, refunds are calculated as follows:

<b>Week of Withdrawal:</b>	<b>Percent Refund of Tuition Less Administrative Fee*</b>
Week 1	90%
Week 2	75%
Week 3	25%
Weeks 4-8	0%

\* *The administrative fee is \$50 per course.*

*Please note: Refund policies vary by state and the most beneficial institutional or applicable state policy will be used to calculate the tuition refund.*

Students who are no longer enrolled, including withdrawn and graduated students, are responsible for all outstanding financial obligations. At the time of the student is no longer enrolled, the student agrees to pay DeVry University any outstanding balances less than \$100.00 in full; or in four consecutive monthly installments if the balance is \$100.00 or more, including all finance charges at a 0% annual fixed interest rate, in substantially equal amounts sufficient to pay the principal balance in full. DeVry will send a monthly notice of the amount due and remaining balance. DeVry will provide students with a disclosure statement setting forth the material terms prior to a student's first payment becoming due. Failure to fulfill all financial obligations may result in a student's account being reported to the credit bureaus and denial of student's subsequent registration.

**General Information**

Course sequences may vary and DeVry reserves the right to revise, add or delete courses, alter the total number of class hours, suspend, cancel or postpone a class for reasons including, but not limited to, the following: natural occurrences or other circumstances beyond DeVry's control, holidays, special institutional activity days, and registration days. If it becomes necessary for any reason to interrupt its regular class schedules or starting dates, DeVry may, upon reasonable advance notice, suspend or cancel instruction. DeVry will advise students as soon as possible of dates for resumption of classes.

If the number of students enrolling in a starting class is deemed insufficient, DeVry reserves the right to cancel the starting class (a class which begins the first term of an academic program). If this occurs, applicants will be given a full refund, within thirty days, of the application fee and prepaid tuition. In the event that a continuing program or class is cancelled, students will be offered the opportunity to transfer within the DeVry system with full credit for all course work completed. Not all programs are offered at all locations and online. Some courses may not be offered every session. Check with your administrator regarding course availability. All students enrolled in site-based programs will be required to take some coursework online and, for some programs and locations, a substantial portion of the

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program may be required to be completed online. Check with your student support advisor regarding course availability and delivery format.

If the standard length of programs must be changed, then tuition for any additional coursework will be charged at the prevailing tuition rate. DeVry is not obligated to provide coursework for students who fail, withdraw from a course, or interrupt their studies. Although the programs are of varying lengths, the term of this Agreement is for one semester only. If a student's enrollment is ongoing after the first session with no interruptions, no new Agreement need be signed, and the terms of this Agreement (except for tuition and refunds in the case of a tuition increase) are reaffirmed and shall be applicable to the student and DeVry upon the student's enrollment for each consecutive subsequent session and during the term thereof. Students who transfer to another DeVry location or program must sign the appropriate academic form prior to transferring. Students readmitted to the University after missing six or more consecutive sessions of enrollment reenroll under prevailing tuition policies at the time they are readmitted and will be asked to execute a new Agreement prior to resuming. A second application fee is not required of readmits.

Standard business methods are used in the collection of delinquent payments. Students are required to keep DeVry informed of their current home and local address.

In order to remain enrolled, students must demonstrate satisfactory academic progress toward completing their programs as outlined in the academic catalog. To graduate from any program, a student must maintain a cumulative grade point average of not less than 2.0 and satisfactorily complete all required coursework specified by DeVry. Additional conditions are detailed in the academic catalog. DeVry reserves the right to change the requirements for graduation to keep pace with educational, scientific, technological or similar developments. Changes may be applied to students already enrolled. For those cases, a student support advisor will specify an alternate plan of study which must be completed in lieu of the original requirements.

Students seeking resumption of study after involuntary or voluntary withdrawal need to be aware that not all courses are offered each term, and that curriculum changes may have occurred. A review with a student support advisor will be made to determine if an alternate plan of study is needed to permit those students to complete the graduation requirements. DeVry is not obligated to provide coursework for students who fail, withdraw from a course, or interrupt their studies.

Except by attached printed addenda to this Agreement, if any, written by DeVry and acknowledged by applicant, this Agreement is not subject to oral or written modifications from its printed form. This agreement supersedes any DeVry enrollment agreement you may have previously signed.

### **Transfer Credit**

The transferability of credits you earn at DeVry University is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the degree or certificate you earn is also at the complete discretion of the institution to which you may seek to transfer. If the credits, degree or certificate that you earn at this institution are not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending DeVry University to determine if your credits, degree or certificate will transfer.

### **Non-Discrimination Statement**

DeVry University is committed to providing an academic and professional environment free of discrimination based on race, color, national origin, sex, sexual orientation, gender identity, gender expression, age, disability, military or veteran status, religion, political affiliation, genetic information or any classification protected by law. Harassment that is based on any of these characteristics is a form of discrimination. This policy on non-discrimination applies to admission, enrollment, employment, access to, and participation in, all University programs and activities.

In addition, DeVry complies with federal and state laws prohibiting discrimination and harassment based on the above characteristics and will not tolerate, condone or allow discrimination or harassment, whether engaged in by fellow

students, faculty members, or non-faculty colleagues. Individuals who wish to file a discrimination or harassment complaint may contact the below individuals.

Sex and Gender-Based

Title IX Coordinator

[TitleIX@devry.edu](mailto:TitleIX@devry.edu)

Disability

ADA/504 Coordinator

[ADA@devry.edu](mailto:ADA@devry.edu)

All Other Classifications

Complaint Coordinator

[Complaint.Coordinator@devry.edu](mailto:Complaint.Coordinator@devry.edu)

### Purchase of Texts, Lessons, and Supplies

*Textbooks, Supplies and Specialized Equipment:* Costs for textbooks and supplies vary by program. For full-time students in the following programs, average estimated per-session costs for textbooks and supplies are:

- Cloud Computing, Communications, Computer Information Systems, Cyber Security, Cybersecurity and Networking (Associate), Engineering Technology (Associate), Engineering Technology (Bachelor's), Health Information Technology, Information Technology Essentials, Information Technology & Networking (Associate and Bachelor's levels), Internet of Things, Business Management, Cybersecurity & Networking, Networking Essentials, Programming Essentials, Software Development, Medical Billing and Coding, and Medical Billing and Coding-Health Information Coding: \$175
- Accounting, Business (Associate level), Business Administration, Business Essentials, Data Mining & Analytics, Engineering Technology (Undergrad Certificate), Healthcare Administration, Project Management (Undergrad Certificate), Software Design & Solutions, Technical Management, and Web and Mobile Application Development: \$100
- Website Design and Website Development: \$70

Costs are subject to change based on publishers' prices. Most courses require electronic versions of textbooks. Students enrolled in these courses are charged \$40 per course for electronic textbooks. Some courses utilize multiple electronic textbooks, however only one \$40 electronic textbook fee is charged.

Students have the ability to purchase their textbooks (hardcopy or electronic) from an outside source, but must purchase those specified by DeVry. In courses that utilize electronic textbooks, students have the ability to request a credit of \$40 for the electronic textbook fee. Students must request this credit by the Sunday following the first day of class, if a credit for the electronic textbook is not requested by this time the fee is non-refundable.

NOTE: Students who order a print-on-demand book, or otherwise print the electronic textbook are not eligible for the \$40 electronic textbook credit.

If electronic versions of textbooks are included, hard-copy textbooks are not required for these courses but may be purchased for an additional cost. Technology and software supplies must be those specified by DeVry.

Further information is available from DeVry's student support advisors.

DeVry University receives commissions derived from the gross revenue collected by the bookstore operator for internet sales. These commissions are used for expenses associated with the selection and ordering of textbooks and e-learning materials.

### Other Costs

Effective for students starting enrollment November 2018 and after sessions, a non-refundable student services charge of \$40 per session is applied to all students. A \$400 one time per enrollment Learning Management System Access Fee is applied to all students. See the academic catalog for details.

A non-refundable parking fee, not to exceed \$60 per session, per vehicle, may be required of students who utilize DeVry parking lots.

DeVry reserves the right to change fees at any time without notice. These charges are non-refundable.

### Student Financial Aid



DeVry's interest bearing installment loan program is available to students who need assistance to finance their DeVry education. If eligible, students will be given documents outlining terms and conditions of the plan. Federally or state funded financial aid programs may also be available to qualified students.

Students who finance their education through loans are responsible for repayment of the full loan amount plus interest, less the amount of any refund. If a student defaults on a federal or state loan both of the following may occur:

1. The federal or state government or loan guarantee agency may take action against the student, including applying any income tax refund to which the person is entitled to reduce the balance owed on the loan; and 2. The student may not be eligible for any other federal student financial aid at another institution or other government financial assistance until the loan is repaid. Details on all financial aid programs are available at the school, and at <http://www.devry.edu/financial-aid.html>.

### **General Admission Requirements**

To be granted unconditional admission to DeVry, a prospective student must interview with a DeVry admissions advisor/representative and complete an application. In addition, other general and specific requirements must be met regarding age, prior education and evaluation of proficiency in the basic and prerequisite skills needed for college-level work. Once DeVry accepts the application, applicants are conditionally admitted pending satisfactory completion of remaining admission conditions. Detailed information as well as additional requirements for selected programs, formats and applicants is found in the academic catalog.

Applicants with prior post-secondary attendance must present transcripts indicating all previous work. Students requesting transfer credit for prior post-secondary education must submit official transcripts before credit is awarded.

Each applicant must be at least 17 years old on the first day of classes. Documentation of age may be required.

Each applicant must have earned one of the following credentials from a DeVry-recognized organization: high school diploma or equivalent, General Education Development (GED<sup>®</sup>) certificate, or a postsecondary degree. The diploma or other acceptable documentation of the applicant's educational achievement must be provided for the student's file by the end of registration unless DeVry grants an extension. An official transcript (or equivalent documentation) with the grade point average (GPA) and graduation date must be submitted by the end of the second session of enrollment. Students who do not meet this deadline are dropped from all courses in which they may be enrolled for future sessions. Until official transcripts are received, such students may not enroll.

Prior educational performance is considered in conjunction with demonstrated proficiency in basic college level skills to determine admissibility and appropriate course placement. DeVry grants unconditional admission to individuals whose prior educational performance meets the criteria outlined in the academic catalog. Applicants whose prior educational performance does not meet these criteria must complete basic skills evaluation and demonstrate specific basic and prerequisite skills proficiency levels to be granted unconditional admission. All applicants may be required to complete basic skills evaluation through standard means prior to starting classes, to determine their initial course placement. Details regarding basic and prerequisite skills evaluation and results are outlined in the academic catalog. See the academic catalog for additional admission requirements.

Applications may be taken through the end of late registration only. DeVry reserves the right to deny admission to any applicant and to change entrance requirements without prior notice. Electronics program applicants should note that color is one method used for coding electronic components; consequently, colorblind individuals may have difficulty in some courses.

### **Schedule**

DeVry maintains morning, afternoon, and/or early evening sessions for onsite courses. Morning sessions typically run from 7:00 AM to 1:00 PM. Afternoon sessions typically run from 1:00 PM to 7:00 PM. Evening sessions typically run from 6:30 PM to 10:30 PM, or on weekends, if available. Specific times of attendance vary according to individual student schedules. Students with standard schedules attend classes between 15 and 24 hours per week, depending upon the semester. Part-time students' schedules will vary each semester between 3 and 11 hours per week, depending upon courses chosen. DeVry reserves the right to assign class sessions and to reschedule class sessions, if and when necessary. Students are expected to participate as required on a course-by-course basis and may be dismissed for failure to do so. See the academic catalog for details.

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**Course Loads**

Students in good standing may register for as many as 12 semester-credit hours per session and as many as 24 semester-credit hours per semester. Students may not register for more than the allowed semester-credit hours. Students whose academic history indicates academic difficulties may be required to take a reduced academic load.

**Attendance/Dismissal Policy**

Those seeking services from DeVry, including students and applicants, who breach DeVry rules or normal standards of good conduct (including those identified in the Code of Conduct) may be subject to sanctions, including dismissal or ineligibility for enrollment or services. DeVry reserves the right to sanction those who do not comply with the Code of Conduct. See the Student Handbook and campus community website for complete details about the Code of Conduct. Students who fail to maintain satisfactory academic progress are subject to dismissal. See the academic catalog and the student handbook for full details.

**Career Services**

Graduates of DeVry programs are entitled to career services to help them seek employment in business or industry. Job placement is not guaranteed. Employment is not guaranteed. Also, while employment cannot be guaranteed, career services staff will continue to work with students after graduation.

Graduates who intend to utilize DeVry's career services must agree to DeVry's requirements for an employment search, including specific responsibilities allocated to the graduate. Agreement to utilize DeVry services to support an employment search entitles DeVry to confirm the graduate's hire date, job title, responsibilities and salary with the employer to ensure accuracy of published statistics. Colleagues from DeVry University, it's Keller Graduate School of Management, or any DeVry Educational Development Corp. institution are not entitled to career services and waive their rights to career search assistance. The level of career services offered to International students/graduates will vary, and will depend on the employment opportunities permitted by NAFTA and/or their individual student visas. See the academic catalog for more details.

**Part-Time Employment**

The DeVry University Career Services department will help assist students in their search for part-time employment while they are enrolled. Students are eligible for career services assistance beginning their first day of classes. Please note, DeVry University does not provide job placement or job location services. Employment depends upon many variables, including local business conditions, and part-time jobs cannot be guaranteed.

**Housing**

Although DeVry does not offer housing or dormitory facilities, students can and are encouraged to seek guidance by contacting the Student Central department and/or contact DeVry University's Student Assistance Program, StudentLinc at [www.mystudentlinc.com](http://www.mystudentlinc.com) or 1-888-893-LINC (5462).

**Veterans Information**

Students enrolling in eligible programs who qualify for veterans educational benefits should submit the appropriate application for benefits form, along with discharge papers, as far in advance of the scheduled class starting date as possible. Details regarding specific program eligibility and requirements may be obtained from the veterans' benefits coordinator at DeVry. Refunds for Veterans and eligible persons enrolled in programs approved under Section 1775 of the G.I. Law are the same as indicated under Refund Policy.

As part of the Veterans Benefits and Transition Act of 2018, section 3679 of title 38, effective August 1, 2019 any DeVry University students using Chapter 33 Post 9/11 GI Bill®, Chapter 31 Vocational Rehabilitation and Employment (VR&E) will not be penalized by holds, interest or late fees while payment for the students covered balance is pending receipt by DeVry.

**Additional Information**

Please see the DeVry academic catalog for rules and procedures detailing the services outlined above.

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**Holder in Due Course Statement**

Any holder of this consumer credit contract is subject to all claims and defenses which the debtor could assert against the seller of goods or services obtained with the proceeds hereof. Recovery hereunder by the debtor shall not exceed amounts paid by the debtor hereunder. (FTC Rule Effective 5-14-76)

**Information Disclosure**

DeVry publishes accurate information about its programs, policies, services and graduate outcomes. Complete, accurate information is provided on our website, in our catalogs, and in advertisements and other materials published by DeVry. You may have received information from other sources that was not sanctioned by DeVry. You should only rely on written information provided by DeVry during the application and enrollment process to make an enrollment decision. For comprehensive consumer information, please visit [www.devry.edu/studentconsumerinfo.html](http://www.devry.edu/studentconsumerinfo.html).

**Document Requests:**

To obtain student records such as billing statements, diplomas, enrollment agreements, registration documents and transcripts, please contact your student support advisor at 877.496.9050. You may also submit your request by one of the following methods:

Email: [documentrequest@devry.edu](mailto:documentrequest@devry.edu)  
Fax: 630.689.4003 (Attn: Document Request)  
Mail: DeVry University  
4225 Naperville Road  
Suite 400  
Lisle, IL 60532

**Publicity Waiver and Release Disclosure**

By signing this enrollment agreement, the student grants to DeVry University Inc., its parent, subsidiary and affiliated companies, agents, licensees and designees (collectively, "DeVry"), including their successors and assigns, the absolute, royalty-free, irrevocable, worldwide, right and permission, with respect to any testimonial (written or oral), photographs, film, video or other images, or sound recordings taken by DeVry:

- (a) To use, re-use, publish, re-publish, copy, modify, display and create derivative works in whole or in part, individually or in conjunction with other photographs, images, recordings or testimonials in any medium (including without limitation, in print and on the Internet) and for any purpose whatsoever, including, without limitation in advertising, marketing, publications, electronic distribution, and the Internet and for any other commercial purpose; and
- (b) To use the student's name in connection therewith if DeVry so chooses; and
- (c) To copyright the same in the name of DeVry, or any other name that DeVry may choose.

The student understands that there will be no compensation for the permitted use of any testimonial (written or oral), photographs, film, video or other images, or sound recordings taken by DeVry or of the student's name. By signing, the student releases and discharges DeVry, its successors, assigns and any designee (including any agency, client, broadcaster, periodical or other publication) from any and all claims and demands arising out of or in connection with the use of such photographs, film, video or other images, sound recordings, or testimonial, including but not limited to any claims for defamation, invasion of privacy, right of publicity, emotional distress or any similar right. Furthermore, the student represents and warrants that any testimonial given is original and does not infringe upon copyright or proprietary rights of another person or entity.

By signing this agreement, the student waives any and all rights to such photographs, film, video or other images, sound recordings, or testimonial and assigns all such rights to DeVry. **If the student is under the age of 18, the parent or legal guardian's signature indicates that he/she and the student have read, understand, and agree to be bound by the terms of this disclosure.**

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Name:

Address:

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Telephone Number:

**What is your gender?**

**Are you currently incarcerated?**

Are you incarcerated in a Federal or State penal institution?

Are you incarcerated in a juvenile justice facility?

**Session Start Date:**

Session Start Date	Approximate Completion Date (based on continuous enrollment)		
	5 Semesters	8 Semesters	9 Semesters
Jul-24	Feb-26	Feb-27	Jun-27
Sep-24	Apr-26	Apr-27	Aug-27
Nov-24	Jun-26	Jun-27	Oct-27
Jan-25	Aug-26	Aug-27	Dec-27
Mar-25	Oct-25	Oct-26	Feb-28
May-25	Dec-26	Dec-27	Apr-28
Jul-25	Feb-27	Feb-28	Jun-28

**APPLICANT (BUYER)**

I certify that all information provided by me in the Agreement is accurate and that I have read all pages of this Agreement and will abide by its provisions. I have received, read, understood, and retained a completely filled-in copy of this Agreement. I certify that I have received and reviewed the academic catalog available at <http://www.devry.edu/academics/catalog.html>. I understand that the catalog is part of this Agreement.

NOTE: Provisions of any attached addenda acknowledged by applicant modify those of this Agreement. This enrollment agreement and any addendum incorporated by reference herein supersede all prior or contemporaneous representations, proposals, communications and negotiations, both oral and written, and constitute the entire agreement between the parties with respect to education services. Any representations, warranties, or statements made by an employee or agent of DeVry and not expressed in this Agreement are not binding on DeVry. This Agreement may only be changed by written agreement signed by an authorized representative of the party against whom enforcement is sought.

I understand that all students enrolled in site-based programs will be required to take some coursework online and, for some programs and locations, a substantial portion of the program may be required to be completed online.

***Student's initials***

I understand that all students enrolled in site-based programs will be required to take some coursework online and, for some programs and locations, a substantial portion of the program may be required to be completed online. *Your consent is required for DeVry to participate in electronic transactions for all financial information provided or made available to student loan borrowers, and for all notices and authorizations to Federal Student Aid recipients required under 34 CFR 668.165. This allows DeVry to communicate important financial aid information directly to you electronically, which may include notices, disclosures, award letters, and directions to secure websites.*

**THIS AGREEMENT IS A LEGALLY BINDING INSTRUMENT WHEN SIGNED BY APPLICANT AND ACCEPTED BY DEVRY.**

I hereby authorize DeVry to release information regarding my enrollment, activities, honors, other achievements, graduation and employment to newspapers and other departments within DeVry, and grant DeVry permission to use this information in informational and promotional materials it publishes.

**To international students: By completing and submitting this form you are consenting to have your data transferred to appropriate and relevant third parties contracted by DeVry.**

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**Applicant (Buyer) Signature****Date**

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**DeVry Advisor Signature****Date****FOR APPLICANTS WHO ARE MINORS**

If applicant has not reached the age of majority under state law in the state of buyer's residence, the parent or legal guardian must complete this section.

The undersigned hereby agrees to and accepts the terms and conditions of this Enrollment Agreement and hereby acknowledges that he or she has received a completely filled-in and exact copy of all pages of this Agreement.

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**Name of Parent or Legal Guardian (First and Last Name)****Telephone Number**

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**Address****City****State****Zip**

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**Signature of Parent or Legal Guardian****Date****STUDENT COMPLAINT PROCEDURE**

Information regarding the complaint procedures can be found in the academic catalog at:  
<http://www.devry.edu/academics/catalog.htm>.

**BUYER'S RIGHT TO CANCEL | STUDENT'S RIGHT TO CANCEL**

You may cancel your application without penalty or obligation at any time prior to midnight of the tenth business day following this transaction. If you cancel within this period, any payments made and any negotiable instrument executed will be returned to you within 10 business days following DeVry's receipt of your cancellation notice. To cancel, send your request:

**By mail to:** DeVry University  
4225 Naperville Road, Suite 400  
Lisle, IL 60532  
Attn: Customer Service

**By fax to:** 630-574-1968  
**By email to:** DVUApplicationCancellations@devry.edu

**In New York, DeVry University operates as DeVry College of New York.**

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